

ACADEMIC INTEGRITY AND ETHICS TRAINING

Purpose

As part of its mission to educate students to become high quality research scholars in business disciplines, the Alberta School of Business PhD Program must ensure that our students have high ethical standards in order to conduct themselves admirably and responsibly in classrooms, in peer relationships, with research subjects, and other situations. Academic Integrity and Ethics training is also a University requirement for the doctoral degree.

Context

The [FGSR website](#) states: "As members of the University of Alberta community, graduate students are expected to uphold the highest degree of ethical practice in the conduct of their education, research, workplace behaviour, and professional activities. To ensure that you understand your rights, responsibilities, and obligations, all graduate students complete an ethics requirement."

List of Activities to Qualify for Ethics Credit

For students admitted for Fall 2022 and beyond, all PhD students must complete INT D 710: Ethics and Academic Citizenship and INT D 720: Advanced Ethics and Academic Citizenship within the first term of registration. Students will be automatically enrolled in these non-credit courses in eClass no later than one month before their first term starts, and completion will be noted on their transcripts.

Effective August 1, 2022 students who entered the program prior to Fall 2022 who have not already completed their eight hours of Ethics training must complete INT D 710 and INT D 720 before the end of their third year. If students in this category have partially completed their Ethics training before August 1, 2022, previously earned Ethics credits can be used in combination with INT D 710 or other Ethics training offerings endorsed by FGSR and the Alberta School of Business PhD Program.

Responsibilities of PhD Program Staff

The Associate Dean and Administrative Assistants of the PhD Program will remind students that they must complete INT D 710 and INT D 720 and can assist with enrolment if the student did not get automatically enrolled by FGSR upon acceptance of their offer letter.

Responsibilities of the Student

Students should send proof of completion to PhD Program staff via busphd@ualberta.ca as soon as they have verification of completion in eClass before the end of their first term in the program, if entering Fall 2022 and afterwards. Students who entered the program prior to Fall 2022 must send proof of completion of 8 hours of Ethics training to busphd@ualberta.ca before the end of their third year in the program.

Approved by Business PhD Policy Committee October 12, 2022.

This policy replaces the Business PhD Program Academic Integrity and Ethics Training policy dated May 1, 2013.